

Food Service Internship

Position Description

About Sugar Creek Bible Camp:

Sugar Creek Bible Camp is a 660-acre camp, retreat, and conference center located near Ferryville, Wisconsin. A Christian camp, Sugar Creek Bible Camp is associated with the Evangelical Lutheran Church in America (ELCA) welcoming guests and campers of all backgrounds. Open year-round, Sugar Creek hosts overnight events for individuals and groups with food service provided upon request. In the summer, Sugar Creek provides summer camps for K-12 youth and families providing meals for groups of 75-150 people. Sugar Creek is committed to providing nutritious, tasty, and diverse food options for guests and campers, as well as meeting the specific dietary needs and preferences of individuals.

Summary of Internship:

Sugar Creek is seeking an intern to assist the Food Service Director in all aspects of providing meals to campers and other guests. This includes menu planning, food preparation, serving, and working with kitchen staff. Opportunities also exist for developing additional food service plans for other activities that occur year-round at Camp but with typically smaller groups. It is expected that an individual completing this internship will expand their culinary skills, develop greater knowledge of an institutional kitchen operation, and obtain valuable experiences to include on their professional resume.

Responsible To:

This internship will be supervised by the Food Service Director of Sugar Creek Bible Camp and the intern will work most directly with that person. In addition, the Program Director will have interactions with the intern as part of their overall responsibilities for camp programming and operations. The Executive Director has ultimate responsibility for overseeing all facets of the camp including decisions related to staff and interns.

Qualifications:

1. Prior experience in food service, meal preparation, and a commitment to providing excellent food service and hospitality
2. High School graduate or equivalent, 18+ years old / 21+ preferred with a valid driver's license
3. Ability to independently problem-solve, initiate solutions, and be adaptable
4. Commitment to follow risk management policies and procedures, including those of the American Camping Association and ServSafe
5. Willingness and flexibility to serve in whatever capacity may be required with irregular hours
6. Willingness to serve in a faith-based community of staff members
7. Physically able to safely lift 50 lbs. and occasionally work standing up for long days

Responsibilities:

1. Assist the Food Service Director with retreats and camp events that require meals. This includes meal planning, ordering, preparation, ensuring food safety, and sanitation of the kitchen
2. Assist in menu creation, sharing knowledge and ideas to ensure that food is of high quality, nutritious, and innovative
3. Assist in monitoring food and other supplies, alerting the Food Service Director when inventory is low
4. Supervise kitchen staff and volunteers in the event the Food Service Director is not present
5. Assist in maintaining a culture of hospitality for all Sugar Creek Bible Camp guests

Other Duties as Assigned All positions at camp require the will to help out for the benefit of the ministry of Sugar Creek Bible Camp. Flexibility is important.

Compensation:

The Intern shall be given a weekly stipend of \$300-350, the option for lodging, and the following benefits:

1. Onsite housing including all utilities: water, electric, gas, septic, garbage, and recycling
2. Meals when served by camp as prepared for staff and guests. Often, additional food and kitchen usage are available.
3. Use of company car for camp business when needed
4. A professional conference or networking opportunity may be offered by the camp to assist in professional development
5. Cost of necessary certifications is covered when requested by the Executive Director
6. Access 24/7 to our 660 acres of private trails and the beautiful setting of Sugar Creek Bible Camp

Application:

Interested individuals may send a cover letter and resume to Program Director, Stephanie Engel, at program@sgrcreek.org. Position is open until filled; applications will be reviewed on a rolling basis.

**Sugar Creek Bible Camp**

13141 Sugar Creek Bible Camp Rd. Ferryville, WI 54628

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